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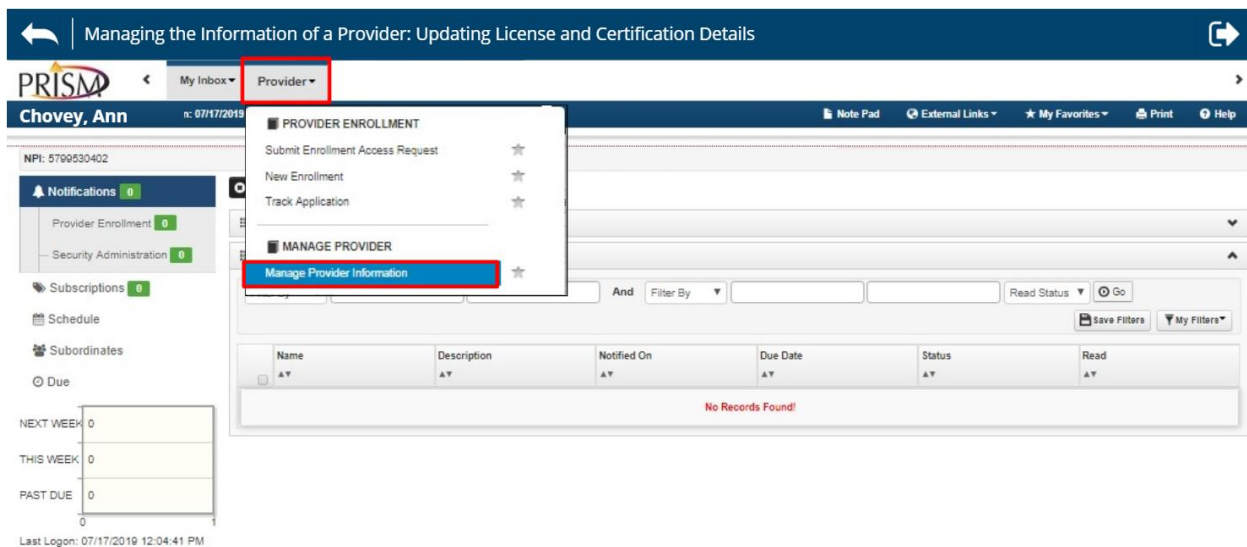# Utah Medicaid - Submitting the Modification Request for Review

The Submit Modification Request for Review step is the last step of the Business Process Wizard (BPW) and requires providers to accept the terms and conditions before submitting the modification request for approval.

After submitting the enrollment modification for approval, no changes can be made to the modification request while it is in review.

Utah Medicaid ID/PRISM Login Website: UtahID – PRISM Login

UT Medicaid Training Video: UT Medicaid – PRISM – How to Submit the Modification Request for Review

1. After logging into the PRISM Portal, click on the Provider option, and select Manage Provider Information from the drop-down menu.

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2. This will open the Business Process Wizard page. Select the link for 'Submit Modification Request for Review'.

3. On the following Final Submission page, please read the details.

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4. Click 'Next'.

5. On the following Medical Assistance Provider Enrollment & Trading Partner Agreement – Conditions page, please read the terms and conditions.

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6. Scroll down the page and select the checkbox to confirm that you have read, agreed, and accepted the enrollment conditions. Enter your name for the Authorized Signature.

7. Select 'Submit for Modification'.

8. After selecting Submit for Modification, the following message should appear 'Modification Request has been successfully submitted for State review'.
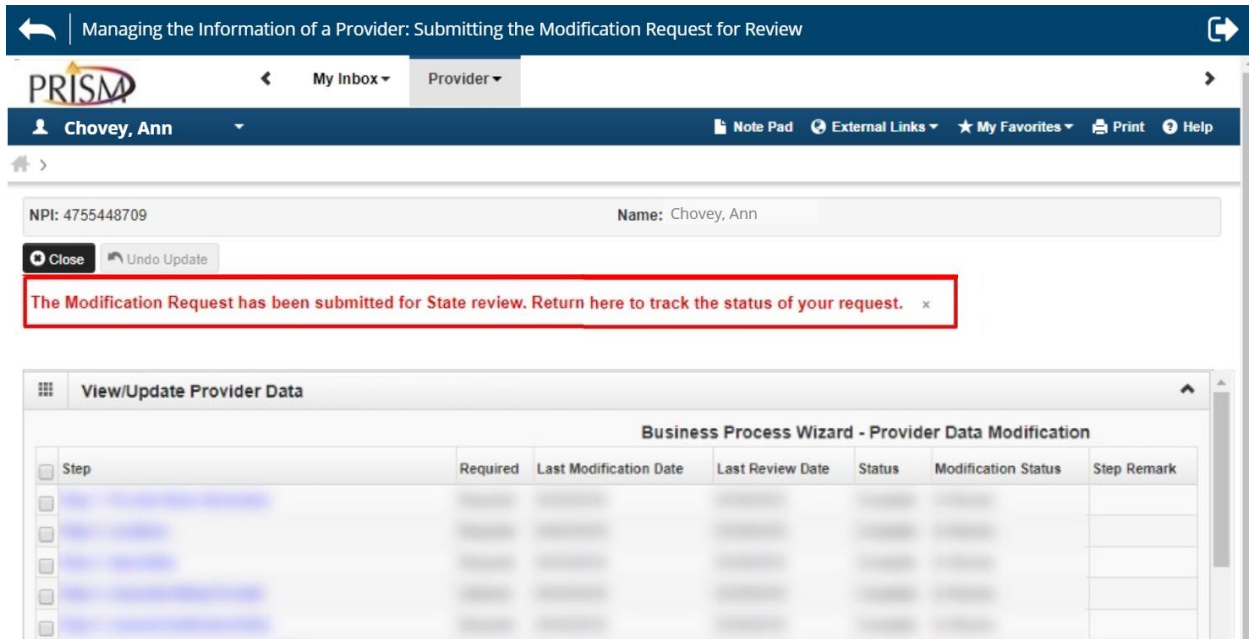
9. The Modification Request process has now been completed.